|  |  |
| --- | --- |
| 1. Project Name |  |

|  |
| --- |
| 1. Status Period |

* 1. Period Start Date: [insert date]
  2. Period End Date: [insert date]

|  |
| --- |
| 1. Cost Performance |
|  |
|  |

|  |
| --- |
| 1. Schedule Performance |
|  |
|  |

|  |
| --- |
| 1. Issues requiring management attention |
|  |
|  |

|  |
| --- |
| 1. Changes to scope, schedule, cost during this period |
|  |
|  |

|  |
| --- |
| 1. Major problems encountered and planned action to resolve |
|  |
|  |

|  |
| --- |
| 1. Issues identified this period and required action |
|  |
|  |

|  |
| --- |
| 1. Major accomplishments |
|  |
|  |

|  |
| --- |
| 1. Major accomplishments scheduled for next time period |
|  |
|  |

|  |
| --- |
| 1. Status Details |
|  |
|  |

1. Milestones

| **Milestone** | **Due Date** | **Status** | **Notes** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Tired of working with reports manually? Status.net is a modern solution to share regular reports and gather insights automatically.

Status.net collects data regularly with scheduled auto reminders. Run powerful reports with export and print features.

[Click here to try it now for free](https://app.status.net/g/signup/plus/?utm_source=templ&utm_medium=it-project-report-2).