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| 1. Project Name
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| 1. Status Period
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* 1. Period Start Date: [insert date]
	2. Period End Date: [insert date]

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| 1. Cost Performance
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| 1. Schedule Performance
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| 1. Issues requiring management attention
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| 1. Changes to scope, schedule, cost during this period
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| 1. Major problems encountered and planned action to resolve
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| 1. Issues identified this period and required action
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| 1. Major accomplishments
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| 1. Major accomplishments scheduled for next time period
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| 1. Status Details
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1. Milestones

| **Milestone** | **Due Date** | **Status** | **Notes** |
| --- | --- | --- | --- |
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