*Enter Project Name here*

Client Name

*Enter Reporting Period Date here*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Dashboard** |  | **Key:** | **Green = on track** | **Yellow = needs attention** | **Red = significant problem** |

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| **Schedule** | **Budget** | **Scope** | **Quality** | **Overall** |
| Status note | Status note | Status note | Status note | Status note |
| Status | Status | Status | Status | Status |

*Comment:*

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| Summary |
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### Schedule

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| **Milestone/Task** | **Start Date** | **End Date** | **Revised End Date** | **% Complete** |
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### Budget

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| **Line Item** | **Current Baseline**  **Fyy-yy**  **(A)** | **Actual to Date**  **Fyy-yy**  **(B)** | **Estimate to Complete**  **Fyy-yy**  **(C)** | **Expected at End**  **Fyy-yy**  **D = (B + C)** | **Variance**  **E = (A - D)** |
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*Comment:*

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### Scope Adjustments (if any)

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### Accomplishments (since the last status report)

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**Issues**

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**Next Steps**

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